

TUESDAY, SEPTEMBER 10, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, September 10, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Brian S. Stewart. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from September 3, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 11, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$306,182.50** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATIONS:

\$32,000.00- 932.1227.5102 - Salary – Common Pleas Adult Probation

\$8,500.00 – 932.1227.5201 – PERS – Common Pleas Adult Probation

\$1,000.00 – 932.1227.5202 – Medicare – Common Pleas Adult Probation

\$18,000.00 - 932.1227.5203 – Insurance – Common Pleas Adult Probation

\$1,000.00 – 932.1227.5204 – Unemployment – Common Pleas Adult Probation

\$500.00 – 932.1227.5205 – Workers Comp – Common Pleas Adult Probation

\$2,000.00 -932.1227.5301 – Supplies – Common Pleas Adult Probation

\$500.00 – 532.1227.5404 – Common Pleas Adult Probation

2,000.00 – 932.1227.5401 – Contract Services – Common Pleas Adult Probation

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\$1,000.00 – 932.1227.5468 – Communications – Common Pleas Adult Probation

\$3,000.00 – 932.1227.5403 – Travel/Expense – Common Pleas Adult Probation

\$1,000.00 – 932.1227.5402 – Contract Repairs – Common Pleas Adult Probation

\$1,500.00 – 932.1227.5527 – Vehicle Expense – Common Pleas Adult Probation

\$5,000.00 – 925.1207.5527 -Vehicle Expense – Common Pleas Adult Probation

\$152,551.92 – 101.1105.5703 – Contingencies – Commissioners

\$51.23 – 101.1105.5703 – Contingencies – Treasurer

\$2,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$250.00 – 101.1105.5703 – Contingencies – Auditor

\$75,000.00 – 932.0000.45576 – State Share – Common Pleas Adult Probation

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfers Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the FUND TRANSFER:

**\$51.23 – 101.1105.5607 – HAVA Grant Security Interest - Treasurer
TO
931.0000.4710 – HAVA Grant Security Interest - Treasurer**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart to approve the following requests for the TRANSFER AND RE-APPROPRIATION:

**\$152,551.92 – 101.1105.5703 - Contingencies – Commissioners
TO
101.1140.5501 – Board of Elections Equipment – Commissioners**

**\$51.23 – 101.1105.5703 – Contingencies – Treasurer
TO
101.1105.5607 – HAVA Grant Security Interest – Treasurer**

\$2,000.00 – 101.1105.5703 – Contingencies – Commissioners

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TO

101.1108.5301 – Building Department Supplies – Commissioners

\$140,000.00 – 202.3012.5401 – Motor Vehicle Permissive – On Behalf Services – Engineer

TO

202.3012.5506 – Motor Vehicles Permissive – Oh Behalf Projects – Engineer

\$20,000.00 – 201.3006.5312 – Auto License & Gas Tax Fund 201 – Garage Supplies – Engineer

TO

201.3006.5527 – Auto License & Gas Tax Fund 201 – Equipment – Engineer

\$250.00 – 101.1105.5703 – Contingencies – Auditor

TO

101.1201.5410 – Witness Fees – Municipal Court – Auditor

\$62.00 – 234.2063.5301 – State SVAA Supplies – Victims of Crime

TO

234.2063.5403 – State SVAA/ Travel & Expense – Victims of Crime

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Fund Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests to create a NEW FUND:

932 – Adult Probation Grant – Common Pleas Adult Probation

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests to create a NEW LINE ITEMS:

925.1207.5527 – Vehicle Expense – Common Pleas Adult Probation

932.0000.4556 – Local Share – Common Pleas Adult Probation

932.0000.4926 – Other Receipts – Common Pleas Adult Probation

932.0000.4708 – Interest - Common Pleas Adult Probation

932.1227.5102 – Salary - Common Pleas Adult Probation

932.1227.5201 – PERS - Common Pleas Adult Probation

932.1227.5202 – Medicare - Common Pleas Adult Probation

932.1227.5203 – Insurance - Common Pleas Adult Probation

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932.1227.5204 – Unemployment - Common Pleas Adult Probation

932.1227.5205 – Workers Compensation - Common Pleas Adult Probation

932.1227.5301 – Supplies - Common Pleas Adult Probation

932.1227.5404 – Advertising/ Printing - Common Pleas Adult Probation

932.1227.5401 – Contract Services - Common Pleas Adult Probation

932.1227.5468 – Communications - Common Pleas Adult Probation

932.1227.5403 – Travel/ Expenses - Common Pleas Adult Probation

932.1227.5401 – Contract Repairs - Common Pleas Adult Probation

932.1227.5527 – Vehicle Expenses - Common Pleas Adult Probation

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-091019-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$75,000.00 for the Common Pleas Adult Probation for Local Share Fund #932 needed due to the Adult Probation grant; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

LOCAL SHARE #932
\$75,000.00

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by EMA Director:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the Court Security Meeting on September 4, 2019, for fire drill concerns, the Regional Evacuation Meeting, Rescue Task Force Meeting, and Monthly Pickaway County Fire Chiefs meeting on September 5, 2019. Mr. Flick sent the pre-hazard mitigation grant information to all county elected leaders and staff on September 3, 2019.
- This week Mr. Flick Fayette will be attending the County 9-1-1 meeting on September 10, 2019, Monthly Communications meeting September 11, 2019, Continuity of Service Planning meeting September 12, 2019, Quarterly County Healthcare Coalition meeting and Pumpkin Show Safety meeting on September 13, 2019,

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- Next week Mr. Flick will be holding the Emergency Operation Center Grand Opening September 17, 2019 at 11:00 a.m.
- The Ohio 9-1-1 Conference is scheduled for September 18, 2019.
- Mr. Flick will be out of the office September 19th through September 20th, Deputy EMA Director, Tom Swisher will be acting Director.
- The Annual EMA Dues need signed and sent out.

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims or Unemployment claims filed this week.
- The arraignment for charges filed against Rex was set for Tuesday, August 27th and it was continued upon request of the defendant. The new arraignment that was scheduled for Wednesday, September 4th was also continued, the elevator was not in working condition at the City Municipal Court Building. The civil protection order hearing was scheduled for Monday, September 9, 2019, and the protection order was granted due to Mr. Trimble failed to appear.
- Mr. Rogols received notice from the City of Circleville that City Council Re-zoning hearing is scheduled for Tuesday, September 17, 2019 at 6:30 p.m. regarding 963 South Pickaway Street property.
- Interviews for the Maintenance Worker 1 position (full-time) were held Wednesday, September 4, 2019 and Mr. Rogols recommended candidate Michael Wills for the position.
- Interviews for the Custodian Worker 1 position (part-time) were held Wednesday, September 4, 2019 and Mr. Rogols recommended candidate Dylan Tyler for the position.
- The Deputy Dog Warden 2 position, interviews were held on Friday, September 6, 2019. Mr. Rogols recommended candidate Jaymie Bollinger for the position.

In the Matter of
Michael Wills Hired as Maintenance Worker I Position for
The Pickaway County Maintenance Department:

After reviewing and discussing the applications received for the Maintenance Worker I position at the County Maintenance Department, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to hire Michael Wills, at the rate of \$13.50 per hour, effective September 16, 2019.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Dylan Tyler Hired as Custodian Worker I Position for
The Pickaway County Maintenance Department:

After reviewing and discussing the applications received for the Custodian Worker I position at the County Custodial Department, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to hire Dylan Tyler, at the rate of \$11.25 per hour, effective September 16, 2019.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
Jaymie Bollinger Hired as Deputy Dog Warden II
Position for the Pickaway County Dog Shelter:

After reviewing and discussing the applications received for the Deputy Dog Warden II position at the County Dog Shelter, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to hire Jaymie Bollinger, at the rate of \$11.50 per hour, effective September 30, 2019.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Monthly Building Department Report:

The monthly report for the Pickaway County Building Department was filed for the month ending August 2019.

A total of \$54,292.65 was reported being collected as follows:

Permits		
Registration	15	\$8,382.83
Commercial	11	\$44,859.82
Residential	59	\$54,292.65
Total Inspections Performed		
Residential	426	
Commercial	78	
City Enforcement	0	
Total Inspections	504	
Residential Plan Review	22	

New Home Permits by Jurisdiction:	
City of Circleville	1
Commercial Point	6
Darby Twp.	1
Deercreek Twp.	1
Madison Twp.	1
Monroe Twp.	3
Scioto Twp.	2
Washington Twp.	1
Total New Homes	16

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ohio State Patrols Driver's Exam Office informed the Commissioners' Office in writing that they will not be vacating until of November. The Board of Elections will be offered the Park District office or the Driver's Exam office.
- The USDA sent \$39,347. 0 for past lease and still owes \$28,381.80. USDA will be electronically paying the remaining balance.
- Mrs. Dengler went to the Engineer's Garage to view the completed capital improvement projects. Photos were taken of the new flooring and ceiling fans in the garage area.
- Mrs. Dengler is working on changes to records retention. The Engineer's Office has add ins for sanitary records and the Building Department has additional changes.

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**In the Matter of the
Change Order/ Cost Estimate No. 35 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 35 to furnish and install vacuum breakers on interior yard hydrants at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed credit for work \$2,477.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the
Change Order/ Cost Estimate No. 38 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 38 to revise hog wash rack plumbing and extend HB to 48" AFF at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed credit for work \$826.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the
Change Order/ Cost Estimate No. 42 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 42 to remove existing and install new SS barrel hinges at all gates at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed credit for work \$5,485.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the
Change Order/ Cost Estimate No. 46 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No.46 to furnish and install booster pumps at wash racks at Building D, F, & G at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed credit for work \$10,716.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of the
Change Order/ Cost Estimate No. 47 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 47 to furnish and install backflows at Building B, D,E,F, & G at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed credit for work \$20,407.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Lisa Merrill, OhioHealth Berger Hospice
Request to Use Courthouse for Light Up A Life:**

The Commissioners reviewed the request from Lisa Merrill, OhioHealth Berger Hospice to utilize the Courthouse steps for the purpose of gathering for OhioHealth Berger Hospice Light Up A Life on December 8, 2019 from 6:00 p.m. to 7:30 p.m.

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the written request from Lisa Merrill, OhioHealth Berger Hospice to utilize the Courthouse steps for the purpose of gathering for OhioHealth Berger Hospice Light Up A Life on December 8, 2019 from 6:00 p.m. to 7:30 p.m. and authorize Commissioner Jay Wippel to sign the Agreement for Use of Property.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Pickaway County Health Department and
District Advisory Council:**

The Commissioners discussed the meeting scheduled for tonight regarding the District Advisory Council's voting to pass an increase for the Pickaway County Health Department. The increase consists of an additional funds provided by the DAC in the amount of \$180,000.00. Mrs. Wright and Mr. Hawkins from the Pickaway County Health Department met with the Commissioners on June 4th requesting additional funds from the Commissioners.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to abstain from the vote of the DAC regarding increased funding for the department at tonight's council meeting.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 9, 2019.

A total of \$196 was reported being collected as follows: \$6 in adoption fees; \$30 in dog licenses; \$30 in dog license late penalty; \$80 in owner turn-ins and \$50 in redemptions;

Two (2) stray dogs were processed in; zero (0) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk